

Board Attendees:

Laurie Shimizu, Mark Lawrence, Yoji Shimizu, Steve Peterson, Doug Frisk, Jane Peterson (phone), Gene Jasper (phone), Bryan Herbst

Invited Guests: Ken Rosen

1. Adopt Agenda – approved
2. Approve minutes from 8/6 and 7/19 meetings for posting to website - Approved
 - Moving forward: Public minutes will be sent out within 24 hours for board approval via email. Approval deadline to be set to the end of the week for posting within 1 week of meeting
3. Approve 2019-2020 Annual Report and discuss distribution of the report – Approved
4. Organizational
 - Discuss committee structure
 - Is TAMS appropriately sized?
 - Current activities: Support training (Jumpstart), regular mentor meet-ups
 - Looking to get two people to lead the committee – one focused on training, one on communications
 - Nominating and Governance Committee
 - Agreement to officially move responsibility from the Chair to the Vice Chair. General agreement on this change, Steve will come back with an official proposal
 - Appoint Audit Committee members from board
 - Doug and Gene volunteered and approved by board
 - Board annual conflict of interest disclosure
 - Need all members to sign the conflict of interest statement annually
 - Current statement is focused on State and Federal statutory responsibilities
 - Started discussion on adding program goals to the statement
 - Grantmaking
 - Selection of off-season event venue/partner and dates
 - Team mentors/CRH members
 - Special meeting to appoint new directors
 - Applications are due mid-Nov. Planned 3 weeks for interviews.
 - Meeting scheduled for Wed Dec 16 to discuss and vote on nominations from the committee
5. Clearing the way for teams to meet
 - FUM is providing guidance in the form of examples of team COVID plans
 - Will seek a statement from MSHSL
 - Willing to facilitate discussion between teams and their school activities directors if needed.

6. Strategic Planning Follow up:

Priority	Status	Who	Success measure	Area	Goal Idea
A	Targeting ARC at this point. Steve to work with Doug on this.	TAMS chair, Doug	100% of teams have at least one member	Communication	Need our own contact list for mentors
A	Survey done, wrote report, on FUM web site. Have request out for additional plans. Work complete.	Jane	Survey indicates it was useful	COVID-19, uncertainty	Provide guidelines to teams on meeting safely, talking points, share ideas between teams, have a range of options, share and curate best practices
A	In progress	Jon	All meetings published	Transparency (communication)	Publish meeting summaries
A	Open pending filling position	TAMS chair	Newsletter published each month	Communication	Regular contact with mentors to share information, etc. via a newsletter product
A	Open pending filling position	Steve, Board	New chair	Support	Identify new chair of TAMS from board
A	On Gene's list	Gene	We get requests from Ken	Relationships	Connect better with Ken (Provide Ken with a way to provide us input on team needs)
A	Monitoring grant activity; nonprofits in general having trouble with funding	Gene/Steve/Bryan	Identify programs we want to fund	Resources / money	Generate more funding to allow us to do more
A	Done	Steve	Written and distributed	Transparency	Write a year-in-review that describes what we're doing
A	Working on it, more to be done	Steve, Jane	Implemented plan	Transparency	Stronger approach to recruiting board members (publish criteria, call to discuss being a board member, AMA)
A	Take copy from annual report and repurpose for web site	Steve, Jon	Post on web site and in mentor comms. Number of people asking how to help	Transparency	How to get involved
A	Duplicate	Jane	Survey indicates its useful	COVID-19	Group multi team sourced document on tactics that teams are taking for fall in MN
A	On agenda for today	Yoji, Mark	Participation of teams in seeking award	Diversity	Use funding to incent teams to drive diversity. Sponsor an award to a team for diversity ideas at State Tournament. Develop a grant program to support diversity work by teams.

7. Discussion on the 2021 Season

- Registration is open. Pace is slower than in previous years
- Typical major sponsors are back and working with teams for sponsorship

8. Discussion on the 2022 Season

- Examining options to drive excitement and skill development after the 2021 season

9. Committee Updates

- Diversity and Inclusion Committee
 - Preparing a wiki for posting to the website
 - Looking to create a local grant similar to FIRST's Diversity and Inclusion Grant
 - Board approved allocating \$5,000 towards this grant, pending a formal grant process approval
 - Looking to mimic the FIRST grant process, but adjusting the timeline for submission
- Nomination Committee
 - Applications open, with a timeline already set up and approved to fill the remaining 2 spots by the end of the year.
- CRH Committee
 - Not much activity with CRH's recently
 - Working on the final report (due in Feb) for the grant.
- Finance Committee
 - Working on collecting final payments from CRH's
- Events Committee

- None happening right now
 - Looking to organize a volunteer get-together event of some sort
- Admin Committee
 - Social Media rebranding (MNFIRST to FUM) scheduled for December – Facebook, Twitter, Youtube.
 - Discussing website layout and emphasis
- Audit Committee
 - Nothing to report